

[www.esgplc.com](http://www.esgplc.com)

## Company Profile

### Essex Services Group PLC

Viking Business Centre  
Danes Road  
Romford  
Essex RM7 0HL  
Tel: 01708 708888  
Email: [info@esgplc.com](mailto:info@esgplc.com)

### Essex Services Group PLC

42 Skylines  
London E14  
Tel: 0207 510 7300

### ESG FM

Maldon Road  
Romford Essex  
RM7 0JB  
Tel: 0845 558816

**ESSEX SERVICES**

**GROUP**

**PLC**

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# Company Information

Since the formation of Essex Electrical in 1975, the company has expanded and developed into a leading UK Electrical and Mechanical Contractor. The complete design and after sales service is available for most sectors of the construction industry. Generally purchasing is carried out at the Head Office, supporting individual site managed teams, operating through out the U.K.

During the 33 years of trading the company's brand name has also moved on.

1975	Essex Electrical (Rayleigh) Limited
1995	Essex Electrical Plc
2003	Essex Electrical & Mechanical Plc
2004	Essex Electrical Group Plc
2008	Essex Services Group PLC

Therefore changes represent the company's continued growth and commitment necessary to meet today's engineering changes.

Health and safety along with CDM and Quality Assurance are of paramount importance in the delivery process for our valued clients.

A complete Design facility, including the CAD process is provided for both Electrical and Mechanical Services, either Head Office or site based, maintaining electronic communication.

The company Directors have a hands on approach to the daily challenges, with years of expertise in the Construction Industry service sector. All stages of the Electrical and Mechanical service process are monitored at all times, providing our customers with safe, competitive and quality installations.

To maintain today's commitment to the services industry, the company provides in house training at all levels and continues to provide 33 years of Apprentice training.



# Mission Statement

The mission Statement commits us through mutual support and agreement to achieve the following:

- To be a dynamic focused partnership
- To be committed to quality, innovation, service and deliver value
- To use better practices to meet our commitments to the Client
- To establish Project Teams which will work together to plan and control activities, using Risk Management and Value engineering processes in an endeavour to eliminate misunderstandings and confrontation
- To engender teamwork, trust and collaboration so that commercial and technical information is shared at all stages thereby striving to ensure that:
  - Inefficiency and waste are minimised
  - Cost is monitored and controlled
  - Planned profits are attained
  - Risk is minimal
  - Value for money is achieved and rewarded
- To ensure service levels, added value, costs, profits and targeted work are benchmarked



# Objectives

- By teamwork and collaboration remove opportunistic and confrontational activities
- To establish an environment in which we both have an open and frank exchange of information, views and goals
- To create a culture of openness, collaboration and mutual dependency in order to facilitate:

Reduced Processes and Costs

The Development and Implementation of Continuous Improvement Programmes

The Management of Risks and Costs

Increased joint market competitiveness, thereby increasing mutual commercial advantage and greater joint market share

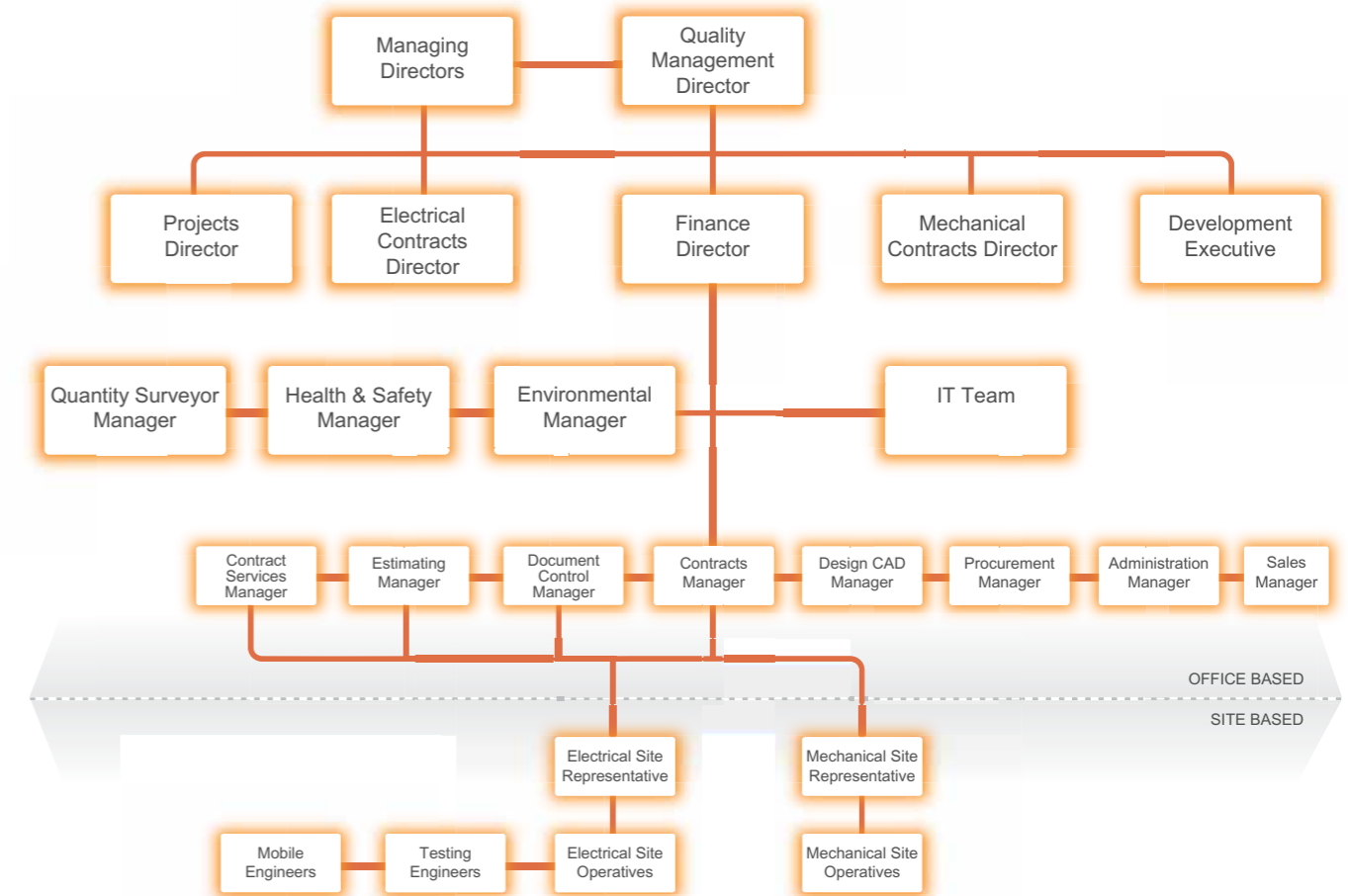
- To establish a special working relationship from which:

Essex Services Group Plc  
Yourselves

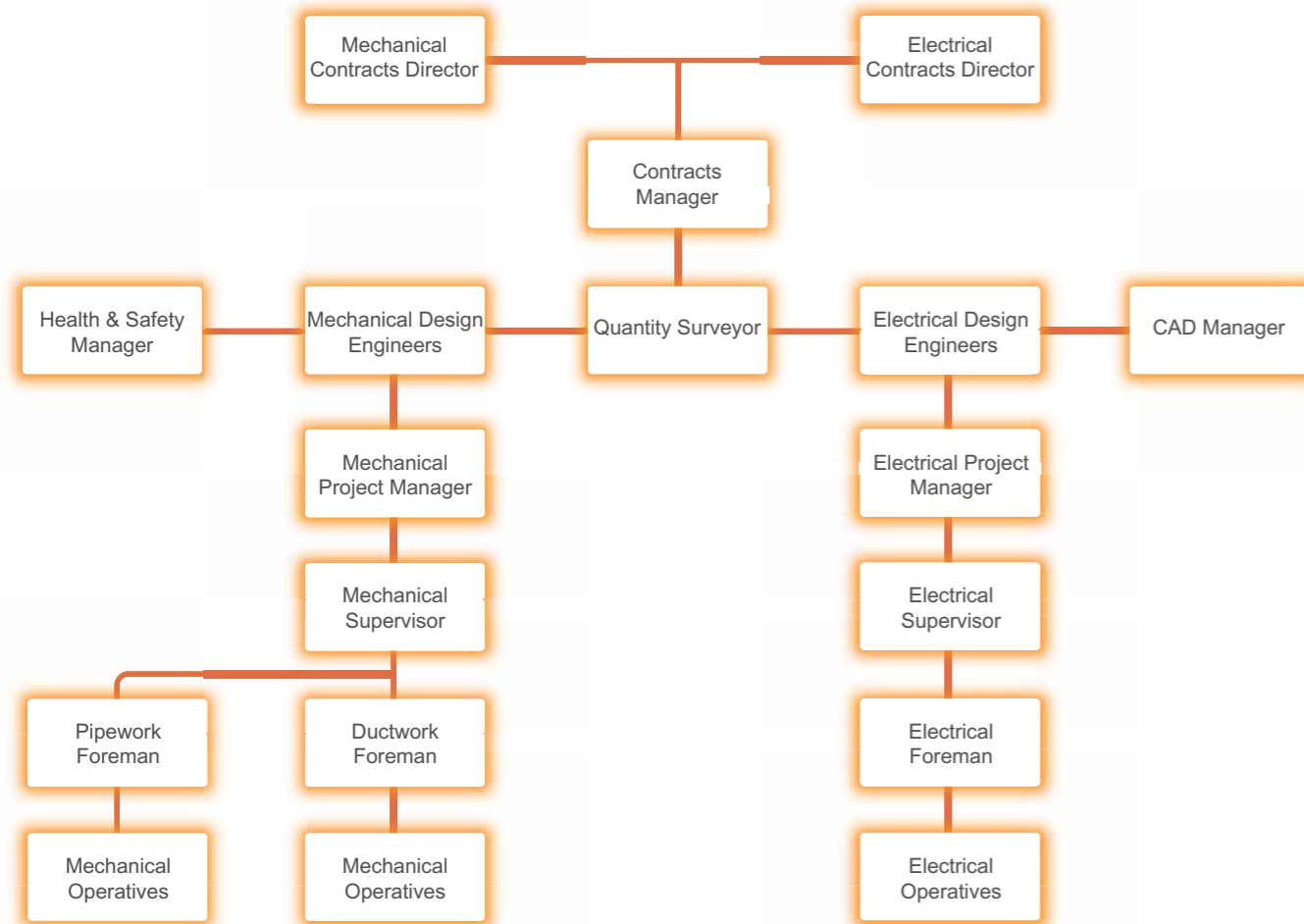
- Will derive mutual benefits.



# Management Structure



# Site Management Structure



# Management Strategy

Upon being awarded a contract the company will organise and set-up an effective management and supervision team structured specifically for the project.

The project team will be drawn from the technical and management resources within the company to provide personnel with the necessary skills needed. These skills will meet or exceed the quality expected and our locally based team will be utilised for this project.

The team will compile a strategy for the contract and will identify the critical success for the project as follows:-

- Liaison and Communications Completeness
- Skills "Fit for Purpose"
- Organisation
- Quality Measurement
- Business Continuity
- Safe Working Environment
- No Exposures
- Meet all Commitments
- Customer Care
- Financial Management
- Completion of the Project In-line with Contract Specification



# Financial / Insurance / Banking

## Financial:

Turnover ( Current ):

Year 2008 £45,500,000

Turnover (Projected):

Year 2009 £47,500,000

Year 2010 £55,000,000

Year 2011 £60,000,000

## Company Details:

Company Registration No. 1224662

VAT Registration No. 649-6601-08

Registered Office:

Unit 22A

West Station Yard

Spital Road

Maldon CM9 6TS

Certificate Type Gross

Unique Tax Reference 2343004514

## Banking:

National Westminster Bank Limited

41, High Street

Billericay

Essex

CM12 9AZ

## Insurance:

Berns Brett Limited Indemnity Limit

Employers Liability £10,000,000

Zurich Insurance

Public & Products Liability

AIG Europe (UK)

Ltd & ACE Europe £10,000,000

Professional Indemnity

CNA & DAC £10,000,000

Contractors All Risks

Zurich Insurance Co £8,000,000

# Services Provided

## Mechanical

Design of Mechanical services

Testing and commissioning

Ventilation systems

Utility extract systems

Air conditioning

Chilled water systems

HWS & CWS domestic services

Public health (drainage & plumbing) sanitary ware

DDC and Analogue control systems, BMS

Thermal insulation

Acoustic installation

System water treatment

LPHW heating systems

Gas installations (natural)

Commissioning service

## Electrical

Design of electrical services

Testing and commissioning

Lighting and power

Sub mains

External Lighting

Door entry systems

Fire alarm systems

Mechanical services and integration

Electrical heating

Data / IT / BT containment

Emergency lighting

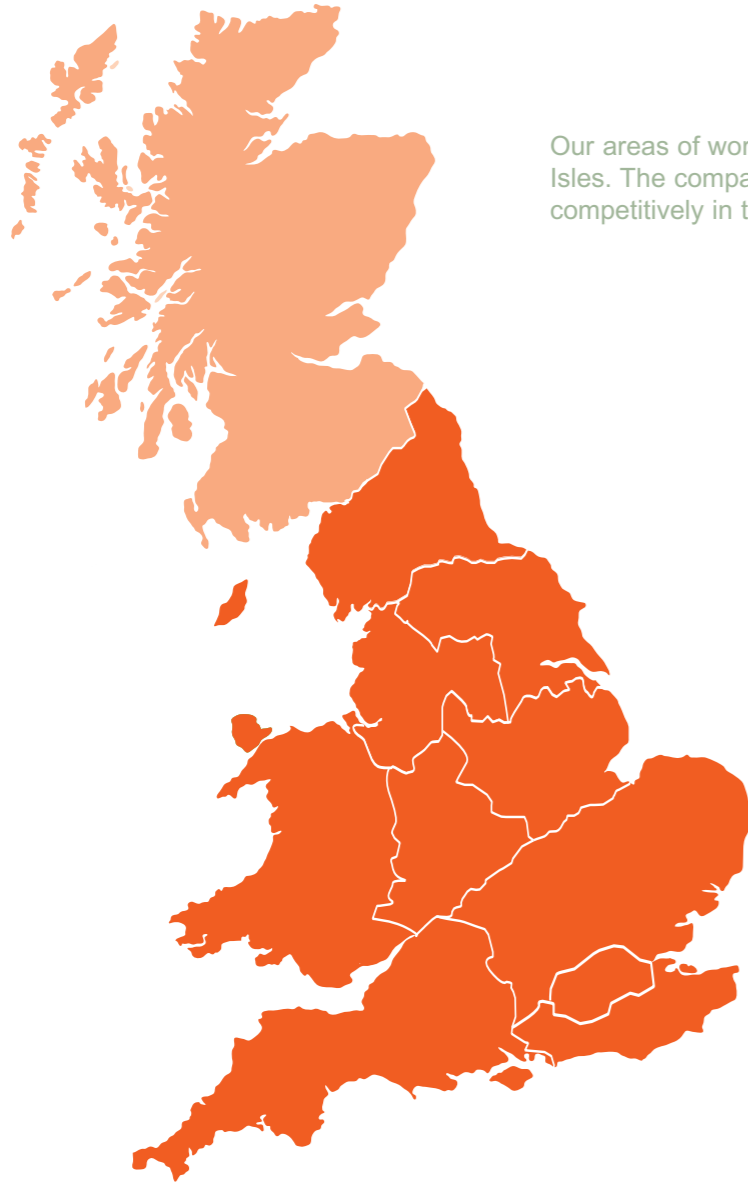
Satellite TV infrastructure

Lightning protection

Security & CCTV

HV & LV switchgear

# Areas of Work



Our areas of work extend to all parts of the British Isles. The company generally operates most competitively in the darker regions.

# Resources

## 1.0 General Labour.

Over many years of trading the labour force has undergone many changes, usually driven by the Inland Revenues approach to 'labour only' Sub-Contractors.

The majority of labour is engaged by the company on an exclusive basis. Over the years many of these operatives have elected to be paid as PAYE, one man limited company, sole trader or CIS card holder. Most of the aforementioned have worked for the company for many years.

The common method of engagement at this period of time is by CIS card holding (Self employment). The company completely manages all labour on site by use of directly employed site supervisors and Managers.

## 2.0 Apprentices.

It has always been the companies policy to employ apprentices each year creating a rolling programme of new engineers entering the company.

## 3.0 Staff.

All staff are directly employed. The management team consists of a core of experienced engineers who have been involved in the industry for many years. Recently qualified engineers and Ex Graduates provide the flexibility and ethos of a balanced approach, i.e. the vigour and drive of youth balanced by experience and steadiness. The two compliment each other to provide an excellent and focused workforce.

## 4.0 Fill in Labour / Agencies.

When necessary, (which is not often), additional labour is required to be outsourced. The company engages labour from one or two smaller agencies who provide skilled labour which has been tried and trusted over the years. It is not the companies policy to use unknown agency labour who have not been previously vetted.

# Energy & Environmental Issues

The company is often responsible for the design of both mechanical and electrical services.

Over the last few years, mainly supporting one of the countries major retail organisation, we have established both energy saving and environmentally effective systems.

Careful integration of items such as wind turbines, CHP Plant, solar panels, light tubes, waste prevention methods on water, Rainwater harvesting and grey water systems have resulted in considerable savings along with cleaner healthier living.



# Health, Safety & Environmental Policy

Health, Safety & Environmental Control is of paramount importance and the acceptance of responsibilities taken very seriously.

All levels of staff and operatives are trained to high standards in respect of protection & environmental control of both operatives and General public.

All technical staff and operatives have been trained in Health and Safety and carry CSCS cards. Competence of all employees and engaged labour is checked prior to commencement and records of achievement held at Head Office.

Prior to the commencement on site a 'Starter Pack' of Health, Safety & Environmental Control is produced which is specific to the site. Included in the pack are Risk Assessments, Method Statements, Risk Control, Specific Site Requirements and all other relevant information. The 'Starter Pack' is used by the site team as a building block towards the job completion Health, Safety & Environmental Control file.

It is the company's direction that at least once a month every site is inspected by our Health, Safety & Environmental Control Officer and a report given to operatives and the Main Contractor.

Generally the company is committed to providing a safe and Environmentally friendly working conditions, in collaboration with our clients and main contractors.

Schemes currently being supported include:

- Incident and injury free
- Be safe
- Respect for people
- ISO 4001 Environmental Policy



# Training & Qualifications

## Training

A proactive approach is taken to provide ongoing training at all levels.

Present and ongoing training is carried out in the following areas:

- 1no. NEBOSH Occupational Health & Safety
- 1no. Degree Course Reading University, Quantity Surveying
- 10no. Advanced Modern Apprentices - To NVQ Level 3
- 6no. Adult Trainees - To NVQ Level 3
- 2no. Female Trainees - CAD Qualification NVQ Level 2
- 46no. IOSH Managing Safely

## Qualifications

- HNC Electrical Engineering
- HND Electrical Engineering
- City and Guilds 2400 Electrical Design
- City and Guilds 2383 Inspection and Testing
- 17th Edition wiring regulations City & Guild 2382 - 10
- Site Personnel are competent with:  
IPAFF Licenses MEWP, PASMA Mobile Tower Erection, Abrasive Wheel Certificates, Certificated for CDM Regulations Emergency 1st Aid Competence, IOSH Managing, Safely, NEBOSH General Certificate

# Design & CAD

The design process is carried out in-house. During periods of high work load external Design consultants are used to supplement our design engineers.

Within the office complex the CAD Department is sited adjacent to Design. This facilitates close liaison between design engineer and CAD operative to configure the design in to paper and digital formats.

CAD services are carried out by our own Operators. In the normal course of business no outsourcing is required, however if necessity arises any CAD work is carried out by a known local company under the direction of our CAD Manager.

When required the complete design and CAD procedure can be carried out on site or at a remote office.

To aid our Engineers the following computer protocol is used:

- Design/CAD Packages
- Autocad 2006
- 3D CAD Modelling
- Hevacomp Mechanical Design Package
- Hevacomp Electrical Design Package



# Industry Experience

Public Transport Centres

Corporate Offices

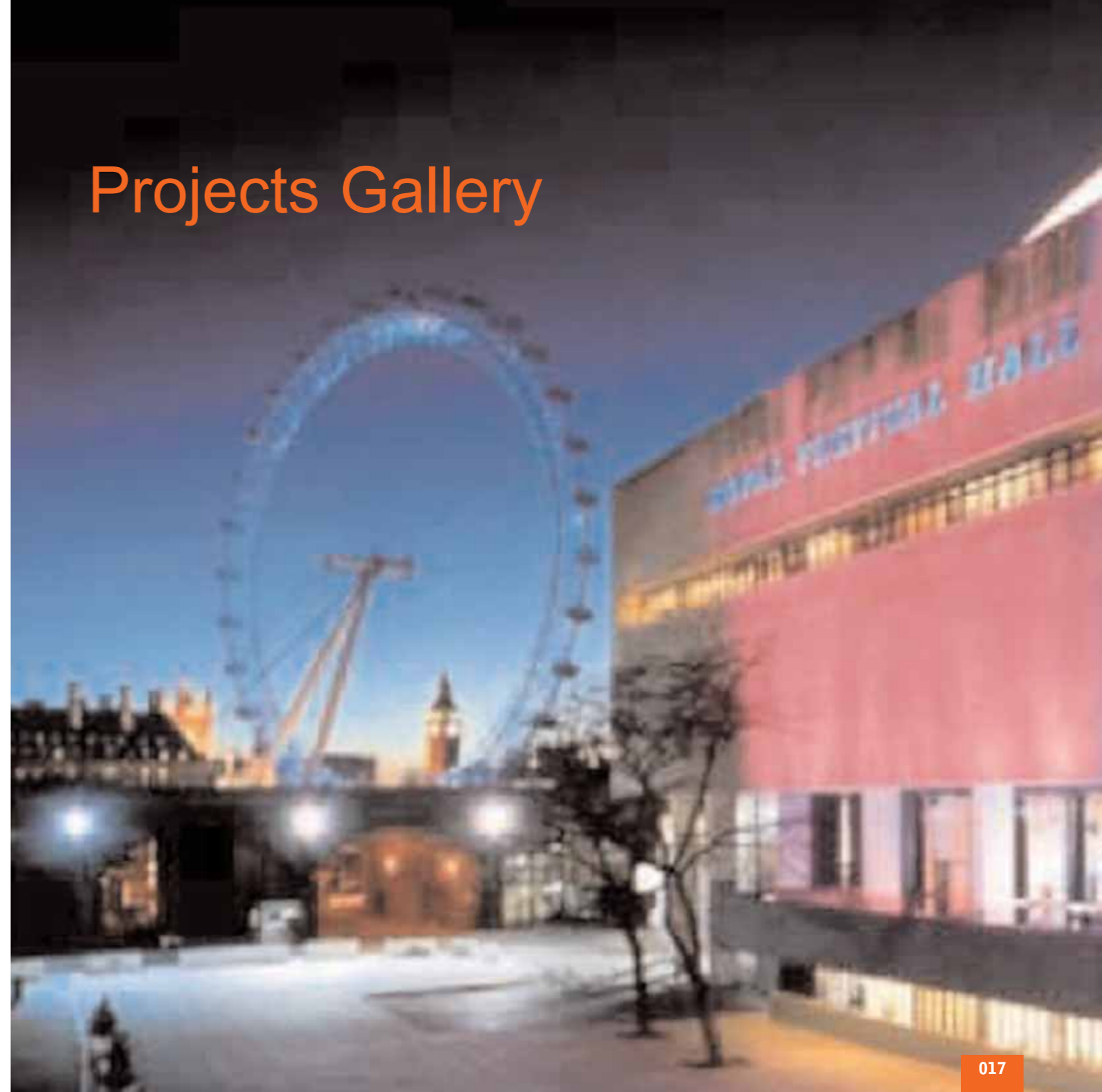
Banks

Residential

Education / Schools & Colleges

Retail Outlets

# Projects Gallery



# Rail

Ebbsfleet International - Kent



# Offices

1 Canary Wharf - E14

2 City Park Hove - Brighton & Hove

3 Portman Square

4 Hoover Building - Perivale



# Residential

1 Putney Wharf - SW15

2 Greenwich Millennium Village - SE10

3 Three Mills Island - E3

4 Seacon Wharf - SE1



# Education

1 Imperial College - London

2 Guild Hall School of Music - London

3 John Madjeski Sports Academy

4 UCL - London



# Retail

1 Tesco- Nationwide

2 John Lewis

3 Marks & Spencer

4 Tesco- Nationwide



# Various

1 Royal Festival Hall - SW15

2 Crossharbour Tower - London

3 Royal Hospital Chelsea - London

4 Kensington Palace Gardens - Kensington



5 Addington Street Apartment Hotel - London

7 KX200 - London

9 Portland Place - London

6 St George Wharf - London

8 100 Westminster Bridge Road - London

10 Fitzroy Square - London

